

## Manager of Production

Title:	Manager of Production
Status:	Full-Time Exempt
Reports To:	Executive Director
Supervises:	Stage Crew



### Position Summary

As our principal production team member, the Manager of Production (MP) is responsible for achieving the highest level of professional production values for all Camerata Pacifica presentations. The MP liaises with vendors, venues, artists, stage crew members, the Artistic Director, staff, and other partners, and is a highly collaborative team member.

### Responsibilities

- Supervise all aspects of the production of Camerata Pacifica concerts and events, and serve as stage manager for all performances
- Manage stage crew including maintaining crew roster, scheduling and monitoring work, and facilitating payment of wages and reimbursements
- Oversee and maintain all company-owned equipment including company vehicle
- Source and coordinate equipment rentals including instruments, lighting and sound packages, and other production elements and materials
- Serve as principal contact for artists and coordinate their travel, local transportation, accommodations, and backstage hospitality
- Own and maintain all production schedules and artist itineraries
- Assist with general office administration and projects such as processing ticket orders, mailings, program book production, record keeping, BMI/ASCAP reporting, and other projects as needed

### Candidate Profile

Camerata Pacifica values a diverse and inclusive workplace culture, and colleagues who thrive in a collaborative and communicative environment. The attributes below more specifically describe the team member we are looking for.

- Professional stage management and production experience preferably in a classical music environment
- Ability to successfully manage a high volume of production and administrative information around multiple overlapping projects with fastidious attention to detail
- Proficiency in standard Apple and Microsoft office applications
- Ability to work evenings and weekends during production periods
- Access to personal vehicle and ability to drive to remote venues
- Valid CA driver license

## Compensation and Benefits

- Competitive salary commensurate with experience
- Employer-paid Anthem Blue Cross Blue Shield health insurance plan
- Access to 403(b) plan through American Funds
- Three weeks paid time off, with additional paid sick leave

## How to Apply

Please send your resume with a cover letter detailing your interest in the position and your specific qualifications, to [production@cameratapacifica.org](mailto:production@cameratapacifica.org). Please send all documents in PDF format. We will review applications upon receipt and will contact you if we would like to discuss your candidacy. A background screening will be performed as a condition of employment. All employees must provide proof of COVID vaccination. Please do not call the Camerata Pacifica office.

## About Camerata Pacifica

Founded in 1990 by Artistic Director Adrian Spence, Camerata Pacifica has risen to become a major classical music presence across South California, performing regularly in Los Angeles, San Marino, Ventura, and Santa Barbara. Camerata Pacifica is known for its distinctive artistic vision and innovative programs, exploring the visceral intimacy and vitality of chamber music in performances by the world-class artists of the Camerata. Camerata Pacifica actively advances the chamber music art form by commissioning new music. Past projects include 16 commissions from composers including John Harbison, Jake Heggie, Huang Ruo, Lera Auerbach, and Bright Sheng. Five projects by women composers are currently in development.

Based on the well-documented positive effects of music in healing, The Nightingale Channel, launched in 2021 in a collaboration with UCLA Health, makes available an impressive archive of high-definition chamber music video recordings to hospital patients and care teams. These visually and musically stunning performances are captured during Camerata Pacifica performances and special recording sessions.

Camerata Pacifica's 2022/23 concert season sees the return of favorite artists including violinist Paul Huang, oboist Nick Daniel, cellist Ani Aznavoorian, and pianist Gilles Vonsattel. The season features a wide range of repertoire and artists to suit all tastes. To purchase tickets and find out more about Camerata Pacifica, please visit [www.cameratapacifica.org](http://www.cameratapacifica.org).

Camerata Pacifica provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

### **Camerata Pacifica**

Phone: (805) 884-8410 Fax: (805) 884-8430  
P.O. Box 30116, Santa Barbara, CA 93130  
[www.cameratapacifica.org](http://www.cameratapacifica.org)